



# Lumbee Regional Development Association, Inc.

636 Prospect Road Post Office Box 68 Pembroke, NC 28372  
Phone: 910.521.8602 Fax: 910.521.8625 www.lumbee.org

## 2012 Lumbee Homecoming Festival Vendor Application and Contract June 30, 2012- July 7, 2012

**MONEY ORDER ONLY** (No Checks or Cash)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Name of Business: \_\_\_\_\_

The average booth space is 12' X 12'. If you need space over 12' x 12' you must pay for additional space.

Vendor Type:	<u>12 x 12</u>	<u>18 x 12</u>	<u>24 x 12</u>
Arts and Crafts.....	\$ 150.00 each: _____	\$ 175.00 _____	\$ 200.00 _____
T-Shirts & Clothing.	\$ 175.00 each: _____	\$ 200.00 _____	\$ 225.00 _____
Food & Beverages....	\$ 275.00 each: _____	\$ 300.00 _____	\$ 325.00 _____

**Rates above are for Thursday July 5<sup>th</sup> – Saturday July 7<sup>th</sup>**

**Food Vendor Set Up Fee For Monday July 2<sup>nd</sup> - Saturday July 7<sup>th</sup> will be a Flat Rate of \$450.00**

List items you will be selling: \_\_\_\_\_

For Food booths only: Will you be cooking with: Gas \_\_\_\_\_ Oil \_\_\_\_\_ Generator \_\_\_\_\_

No Food Vendors are allowed on UNC-P grounds across from LRDA.

All vendors must provide their own generators/power on UNC-P side of Prospect Rd.

- All vendors must agree to abide by the rules for vendor operations on the attached pages.
- Application deadline and payment deadline is June 22<sup>nd</sup>, 2012.
- All payments must be by **Money Order Only. No Cash or Checks will be accepted.**

Please return this completed form along with **MONEY ORDER**

To: Lumbee Regional Development Association Attn: Lumbee Homecoming  
P.O. Box 68  
Pembroke, N.C. 28372

With the completion of this application and Contract, the vendor agrees to abide by the rules attached and regulations established by the LRDA Lumbee Homecoming Committee, for vendor operations. The vendor agrees that failure to abide by all rules and regulations will result in the termination of this agreement and the forfeit of all booth fees paid, and denial of set up at future LRDA events.

## **Rules for 2012 Lumbee Homecoming Festival Vendors**

1. No alcoholic beverages, illegal drugs, or drug paraphernalia allowed.
2. No pets allowed.
3. No Golf Carts or Three/Four Wheelers allowed in or around vendor area.
3. The festival will be held rain or shine.
4. A traffic lane for emergency access (fire, accident, security) must be maintained at all times.
5. **The Health Department will be here on Monday Morning, July 2<sup>nd</sup>, 2012 at 9:00am for those that will be setting up for the whole week. The Health Department will be here on Thursday, July 5<sup>th</sup> at 9:00am for those that will be setting up on that day. All FOOD VENDORS must be present or have a representative for your vendor space.**
6. Each vendor is responsible for providing their own means of display and providing a sign with vendor name. Vendors must keep the area around their booth neat by covering extra boxes, picking up litter, etc.
7. Each food vendor is responsible for meeting applicable rules of the Town of Pembroke and Robeson County. (ie. A current peddler permit is required if selling in Pembroke Town limits. Food vendors must pass health requirements for safe handling of foods).
8. Preference will be given to vendors who provide their own generator. If you require extensive electricity you must provide your own generator. Additional fees will be required if LRDA has to provide electricity to meet your needs.
9. Preference will be given to vendors that have participated in past Homecoming Festivals and have a good record of performance. Preference will be given to vendors who have outstanding original arts and crafts, or who have outstanding food services. If you have evidence of this, please attach photos or describe on vendor applications.
10. It is recommended that vendors use Flame Retardant tents. Food vendors **MUST** have a fire extinguisher at each booth.
11. All food vendors are responsible for proper disposal of their own Grease and excess garbage (ie. Meat scraps, large boxes). Anyone caught dumping in the festival area trash containers will be in violation of the rules.
12. The LRDA Homecoming Committee reserves the right to refuse vendors with materials that are deemed to be unsuitable, and do not contribute to the wholesomeness of the event, or those that do not reflect well on the culture and family focus of Lumbee Homecoming's tradition.
13. **Booth set up will be on Thursday July 5<sup>th</sup> 8:00 a.m. - 6:00 p.m. & Friday July 6<sup>th</sup> 8:00 a.m. - 5:00 p.m.**

\_\_\_\_\_  
Vendor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approval / Denial LRDA Representative

\_\_\_\_\_  
Date

**You will receive a confirmation of receipt of your application and entry fee.**